

Troop 652B Parent Committee
Meeting Notes

Meeting Date: September 27, 2023

Present: Craig Moore, Cristie Snyder, Kevin Snyder, Suzi Tschetter (by phone), Robb Metyk, Mike Paoletto

I. Call to Order/Opening Remarks

Cristie called to order the regular meeting of the Troop 652B Parent Committee at 6:24 PM in the St. Basil Parish Center Kitchen Pantry.

II. Reports

Scoutmaster (Kevin)

- Sixteen boys and six adults attended the American Heritage campout in September. Reviews of the campout were positive; the weekend was packed with activities. There was good food, and everyone was well-fed. The scouts completed most requirements for the American Heritage merit badge. Kevin will find a merit badge counselor to attend an upcoming meeting to wrap up the badge.
- The Manatoc 100 campout was the weekend after American Heritage campout. Six scouts and two leaders attended. Manatoc self-reported that they had 2,700 attendees at the century celebration event.
- The October camporee is in about two weeks. Campers need to register and pay for the event on council's website. There will be some food costs for patrol meals.
- PLC discussed possible holiday activities for December including whirlyball, rock climbing and a trampoline park. We do not have an available meeting room for the first two weeks in December and will try to book the holiday activity on one of those days.
- Leaders to discuss holiday breaks and the need for meetings at the end of the year leading up to Klondike. There may be a need to find meeting space elsewhere.
- November is the Webelos/Arrows campout. The girls' troop has been notified and will also be attending. Plans to have both troop SPLs and ASPLs meet to coordinate on campout plans and activities.
- A digital flyer announcing the Webelos/Arrows campout has been forwarded to Packs 652 and 297. Seeking other local units to share the invite with.
- This is our third week of Wednesday night combined meetings with the girls' troop. Having the units share the space seems to be going well, with a few tweaks to work out with opening, closing and announcements.
- Reminder that scouts need to be responsible for self-directing their own path in the program. Scouts should be the ones approaching leaders to ask questions, request conferences, and find merit badge counselors. They can do this in-person or by email (making sure to copy their parents on the correspondence). Parents, please do not make these requests for your child.
- There is a potential new scout visiting the troop meeting tonight.
- A troop leaders contact list was sent to all troop members. It was included with the monthly newsletter on September 8.
- The new trailer graphics look great! Big thanks to Robb for coordinating and helping it happen. We'll take pics of the Eagle Scout graphics and send them out to the former troop members we have contact info for. We'll also post on our troop's public Facebook page as a shout-out to our troop's Eagles.
- The next troop Court of Honor (COH) is November 1. Please be considerate of the adults that work behind the scenes for the celebration by having any ranks, merit badges, or awards completed and turned in at

least two weeks before the COH. If you'd like to have something acknowledged in November, please wrap it up soon.

- The next PLC meeting will be the final one for Senior Patrol Leader (SPL) Luke. He ages out of the troop in late October. Troop elections will be held in November.

Outdoor/Activities Chair (Craig)

- For the holiday outing, Craig will investigate making location reservations to place holds for the first two weeks in December.
- For the October camporee, no food will be provided by council at the event. Patrols will need to make menus, shop, and purchase patrol food for the weekend. Campers will owe an additional \$15 to the troop to cover costs. Registered campers for the October camporee will receive an email with details.
- Campsites and space for the November campout has been booked at Camp Butler.
- No action items for January or February due to no plans made yet for outings.
- There have been suggestions for upcoming outings including to Wright-Patterson AFB in Dayton and a rock-climbing adventure in Columbus. Craig is open to any ideas the scouts might have.
- Research has begun for the troop's second week of summer camp in 2024. The goal is to stay within a three-hour radius of Brecksville. There are a few camps on the list. Hopefully the list will be narrowed down with a chosen camp week by January.
- Still working to track down summer camp refund monies due from council.

Secretary (Cristie)

- There were no new youth or adult registrations in the last month.
- Requested establishing a troop or scout mailbox/slot at the rectory to make it easy for people to drop items off for the units and/or receive mail. Robb to inquire at next quarterly meeting with unit leaders and parish.
- Cristie has answered more than a few general questions about the troop through our website contact form and Facebook page this past month. Some inquiries have been forwarded to troop scoutmasters and Pack 652.
- Email delivery issues through our webhost have been resolved. All troop email addresses and distribution lists are up and functioning correctly.
- Emails for the troop have been established: scoutmaster@troop652bsa.org, committee.chair@troop652bsa.org, treasurer@troop652bsa.org, and information@troop652bsa.org

Treasurer (Sal)

- Monthly financial report provided to committee. Available to all troop members on request.
- Everything is in Quick Books. Sal is working through the remaining receipts and records to make sure that all items are accounted for. A preliminary budget is being established.
- Still waiting for summer camp refund from council. Craig to follow up with LEC staff.
- Unit dues still need to be collected from a few families.
- Discussion: Robb's monetary donation through his place of employment. Robb would like the money to go directly to kids as scholarships to use for camp. He'd like the committee to decide the best way to disburse the funds. Rather than kids being nominated or recommended for awards, committee agreed on an anonymous application process for kids to request scholarships from the fund. Potential to involve a neutral scholarship award committee of parents to read through the applications and choose awardees. Further discussion is needed to establish parameters, application, and review process.

- Discussion: Scout credits. There is a record of families that still have scout credit on the books. Committee decided that credits will be applied to any individual costs accrued (i.e., 2024 BSA registration fee) before the end of this year so the line item can be zeroed out.
- Forward all receipts and finance questions to treasurer so he can log purchases and answer questions. Send to treasurer@troop652bsa.org

Advancement (Brian – no report)

Equipment Coordinator (Mike)

- Mike will take propane tanks to be refilled after all campouts.
- A working day will be held to install the new trailer shelves. The trailer will need to be cleared out, some shelves removed, and new shelving installed. Trailer interior will be arranged and organized with new totes, shelf straps, and wall mounting. Once the trailer is set, the remaining gear will be organized in the annex. An invite will go out for anyone that wants to help with this large, physical project.

Fundraising (vacant)

III. Old business

- A guidance document outlining the steps for adults to register as a volunteer with the troop is available. Request the document from Cristie or Suzi if there is interest in being involved.
- Ideas for service projects are always welcome. If you have a suggestion, it helps if you are willing to be the lead on the project.
- Adult roles that need to be filled include committee chair, advancement coordinator, assistant scoutmaster, service project coordinator, membership coordinator, and training coordinator. A list of roles can be viewed on the website at www.troop652bsa.org/volunteers-needed/.

IV. New business

- As of September 1, all adults staying overnight in connection with a Scouting activity must be currently registered as an adult volunteer or an adult program participant. Adult volunteers must register in the position(s) they are serving in. BSA's [Guide to Safe Scouting](#) provides details about the new rules. Troops have different rules than Cub Scouts – cubs can have an unregistered parent with them on outings. See details about [Youth Protection and Adult Leadership](#) and details about [Camping](#).
- The troop's recharter (annual registration process with BSA) for 2024 must be completed by December 8. Suzi will send a communication to the troop mid-October with November 15 deadline for responses AND payment. All troop members will need to declare if they plan to continue with Scouting from January 1- December 31, 2024. Watch for the email.
- Discussion: Payment of registration fees from troop funds for new adult volunteers. Committee agreed that it may benefit troop to pay for the first year of registration for a new adult volunteer with the intent that they would be involved as an assistant scoutmaster, committee member, or in some capacity greater than just attending an occasional campout. Most adult volunteers are willing and able to pay their own annual registration costs. Further discussion is needed.

V. Announcements

- Families that are selling BSA popcorn to raise individual funds should send an email to committee.chair@troop652bsa.org to inform troop leaders.

- Council notified the troop's Key 3 (scoutmaster, committee chair, chartering org representative) that the troop's 2024 recharter must be completed by December 8. If not completed, submitted, and paid by this date, units will incur financial penalties.
- Robb stated that Key 3 representatives of all four Scouting units will meet with new parish youth representative, Deacon Rob, on September 28. This will reestablish our regular Key 3 quarterly meetings with the parish.
- Robb also stated that the program leaders are working to pin down a date in late October or early November to begin the program planning process for 2024. Late last year, Kevin and Robb met to establish a 12-month calendar outline of troop activities to provide a framework for the troop's program. The goal is to do an annual calendar planning to help lay out the upcoming year.

V. Adjournment

Cristie adjourned the meeting at 7:55 PM. The next committee meeting is October 25, 2023.

Due to the Thanksgiving holiday, the scheduled November committee meeting may be changed or canceled.

See a full calendar of meetings and activities at www.troop652bsa.org/events

Draft notes submitted by Cristie Snyder on September 28, 2023. Reviewed and approved by Suzi Tschetter on September 29, 2023.