

Troop 652 Parent Committee
Meeting Notes

Meeting Date: November 12, 2025

Meeting Location: St. Basil Parish Center, Classroom 10

Present: Denise Weisfelder, Jerry Blayne, Robb Metyk, Mike Taylor, Cristie Snyder, Craig Moore, Robby Maher, Pennilane Carlisle, Sal Caruso, Jim Yoxtheimer

I. Call to Order/Opening Remarks

Denise called to order the regular meeting of the Troop 652 Parent Committee at 6:33 PM.

II. Reports

Scoutmaster Open Discussion (Denise, Robb)

- The girls' troop is planning to camp this weekend (November 15-16). The boys will also camp this weekend with a focus on wilderness training and shelter-building. The goal is to not take a trailer and keep equipment/supplies to a minimum.
- The girls' troop will be deciding on their holiday party tonight. Their upcoming plans include a Klondike (January) and a Polar Bear campout (February).
- The boys' troop PLC was moved to November 19. They will plan their holiday party plus January and February campouts with a focus on cabin camping for those months.
- The boys' troop 3 program system (new, middle, and older scouts) is in process to accommodate our large troop size with different ages and abilities.
- Nine scouts are participating in Ad Altare Dei on Sundays. The religious emblem is designed for any Roman Catholic youth registered in a Scouts BSA Troop. Robb and Robby are counselors. The class will wrap up in February. Upon completion, scouts will participate in a formal board of review with the Diocese of Cleveland. Awards will be presented at the Cathedral of St. John.
- The annual leader planning session will be held in the next few months. Robb will coordinate.
- The boys SPL election is on December 3. We have five new patrol leaders; the training session for the new youth cabinet (PLC) will be held after the SPL election.
- Our regular leaders' meeting with parish representative Deacon Rob is this evening at 8:00 PM.
- The group did introductions of all committee members and adult leaders in the room.
- A motion was made by Robby to nominate Robb as the new Scoutmaster, seconded by Craig. Unanimous agreement by all in attendance. Congratulations to our new boys Scoutmaster Robb Metyk!

Outdoor/Activities (Craig)

- TJ Manion has begun assuming the responsibilities of the outings chair role.
- Registration for Seven Ranges 2026 summer camp has opened. Craig would like to pick dates ASAP based on leader availability, and the Venture Crew plans for Philmont.
- Manatoc Summer Camp is June 21-27, 2026.
- Discussion: Equal payment for shared camp sites. Going forward, since the girls' troop is now solvent, the cost of shared campsites will rotate and be charged alternately to each troop. It's easier for the treasurer to rotate the cost than split it from the accounts each month. This will apply to any campouts or campsites that are shared by the boys and girls.
- Discussion: Klondike vs. alternative outing for January. It's a possibility that the boys' troop will only attend Klondike every other year. PLC to discuss. If the troop chooses not to attend a Klondike, can individual boys attend a Klondike with the girls' troop? It will depend on the situation, and which leaders are able to attend due to the parameters of Safe Scouting.

Secretary (Cristie)

- If there are changes or edits for dates or information posted on the troop website calendar, let Cristie know ASAP so she can make the necessary updates. Subscribers rely on us to keep a current web calendar.
- Please post your outings and activities photos in the troop's private Facebook group!
- Boy Troop: If you are on the boys' troop mailing list, you are able to communicate with all members of the boys' troop by sending an email through troopmembers@troop652bsa.org and troop-652-boys@googlegroups.com
- Girl Troop: If you are on the girls' troop mailing list, you can communicate with all members of the girls' troop by sending an email through gtroopmembers@troop652bsa.org and troop652g@googlegroups.com
 - Please mark these four distribution lists as 'safe senders' in your mail client!!
- Cristie will reach out to TJ about the need for an outings email address for the troops.
- Reminder: Parents should send an email to the troop secretary at information@troop652bsa.org to make any updates, changes, or additions to contact information. This includes email lists and GroupMe.
 - If your scout has an email address, consider making them responsible by including their email, in addition to the parent's, on troop lists.

Treasurer (Sal)

- If any financial donations are being made to the troop, please send Sal an email and let him know! Unknown deposits with no information or detail can be alarming for a treasurer.
- The troop has outstanding unpaid dues from 10 boys and 5 girls. If you have not paid, please send in your \$10 payment ASAP. Cash, check, or digital payments welcome.
 - Boys PayPal: treasurer@troop652bsa.org
 - Girls PayPal: girlstroop652bsa@gmail.com
- Troop budgets need to be prepared and completed for 2026. Sal and Denise to tackle this task.
- Discussion: Dues payments for dual-registered troop members. Pennilane will continue to manage which troop pays for awards earned by a scout, especially for those who are also registered with Troop 811.
- Monthly financial reports for both troops were provided for inclusion with committee notes. Available to all troop members on request.
- Forward all receipts and finance questions to the treasurer so he can log purchases and answer questions. Please indicate what troop it's for. Send to treasurer@troop652bsa.org

Fundraising (Janet, Robby)

- Robby announced that he has spoken with the rectory about potential dates for the next girls' troop spaghetti dinner. The focus is on early March.

Advancement (Pennilane)

- We had a good troop court of honor on November 5. Some badges are on back order (Aviation, Horsemanship) since we cleaned out everything in stock at the Cleveland Scout Shop.
- Pennilane is having some trouble with the different iterations of Scoutbook, access issues, and tracking advancements. She is working through nuances.
- All scouts should please request a board of review in advance of a meeting so Pennilane can plan accordingly how many BORs can be conducted on a certain date. It can be difficult to accommodate last-minute requests or requests at a meeting. We have a lot of scouts in the troop!
- To request a board of review or ask questions about advancement, scouts should send an email to advancement@troop652bsa.org
 - Scoutmaster conferences for the boys can be requested at scoutmaster@troops652bsa.org
 - Scoutmaster conferences for the girls can be requested at scoutmastergtroop652@gmail.com

Membership & Training (vacant)

- Jessica Baako has registered with the girls' troop and Robb Metyk is now dual registered with the boys and girls.
- Mike Taylor is joining the boys' troop as an assistant scoutmaster. Welcome aboard, Mike!
- More hands-on assistant scoutmasters are needed for both troops. With a troop of our size, we need additional adult volunteers to help manage the troop program. This was announced at the troop court of honor on November 5. Please contact Denise if you feel called to service!!
- All St. Basil volunteers are required to take VIRTUS training. If you think you may want to join the troop on campouts or as a leader, it is highly recommended that you attend a VIRTUS session at your earliest convenience. See VIRTUS dates and locations at https://www.virtusonline.org/virtus/reg_list.cfm?theme=0
- Troop volunteer requirements can be viewed at <https://troop652bsa.org/volunteers-needed/>

Equipment Coordinator (Jim)

- Purchases are coming.

Service Projects (vacant)

III. Old business

- None to report.

IV. Announcements

- The troops celebrated Kevin's impending retirement as scoutmaster at the court of honor on November 5. Thank you to all who helped make it such a memorable evening for him!

V. Adjournment

Denise adjourned the meeting at 7:35 PM. There is no committee meeting in December. The next meeting will be held on January 28, 2026 at 6:30 PM. Happy holidays!

See a full calendar of meetings and activities at www.troop652bsa.org/events

Draft notes submitted by Cristie on November 13, 2025. Reviewed and approved by Denise on November 14, 2025.