

**Troop 652 Parent Committee**  
**Meeting Notes**

Meeting Date: February 25, 2026

Meeting Location: St. Basil Family Life Center Lobby

Present: Denise Weisfelder, Pennilane Carlisle, Cristie Snyder, Cody Webber, Mike Taylor, Irene Christian, Shawna Melnykowski, Martha Walp, Tim Soboczinski, Jane Mahoney, Jim Yoxtheimer, Jerry Blayne

I. Call to Order/Opening Remarks

Denise called to order the regular meeting of the Troop 652 Parent Committee at 6:36 PM.

II. Reports

Scoutmaster Open Discussion (Shawna, Irene)

- The troop Polar Bear Campout ended up not being cold enough to earn the polar bear award. Three girls and nine boys were on the campout. The girls slept in tents on Friday night then moved into the cabin for Saturday night. There was a Arrow scout in attendance.
- The girls Spaghetti Dinner fundraiser is Saturday, March 7. All families are invited to participate and volunteers are needed. A sign-up will go out. The girls' troop is also accepting donations for themed raffle baskets.
- The girls' troop will join the Venture Crew on a backpacking overnight March 21-22 at Oil Creek State Park in PA.
- For the campout March 14-15, the boys' troop will visit Ohio Caverns in the Columbus area then overnight at Camp Otter Run.
- April 17-19 is a campout weekend for both troops with Pack 652 at Camp Butler. Pack 652's Arrow of Light crossover ceremony will be held during the campout.
- Elections for Order of the Arrow (OA) are scheduled to take place on April 1. Please see Shawna if you are interested in running for OA. The induction ceremony for OA will be held April 24-26 at Beaumont.
- Lake Erie Council's Trash the Trash Day will be held in conjunction with the annual Riversweep event on May 2. Irene to investigate it.
- National Youth Leadership Training (NYLT) is scheduled for June 7-13 at Firelands. Scouts that would like to attend NYLT must inform their scoutmaster.
  - Discussion: Troop leaders have not yet heard about the required day-long (6-8 hours) ILST that scouts must attend before NYLT. There is conversation about whether we'll conduct our own ILST for troop members registered for NYLT. We have enough registered older scouts that have been through NYLT to help with ILST.
- The next PLC meeting will be held on March 11.

Outdoor/Activities (TJ – no report)

- Manatoc Summer Camp is June 21-27.

Secretary (Cristie)

- Information about a volunteering opportunity with Western Reserve Racing was forwarded to Sara Blayne.
- An email about Trails End fundraising was forwarded to the troop scoutmasters and committee chair.
- If there are changes or edits to dates and information posted on the troop website calendar, let Cristie know ASAP so she can make the necessary updates. Subscribers rely on us to keep a current web calendar.

- Reminder: Placing photos in GroupMe reduces their size and alters quality. Please post outings and activities photos in the troop's private Facebook group!
- The troop has general email addresses to reach leaders. A separate attachment of contact information will be included with this month's committee notes email.
  - Committee Chair, Troop: [committee.chair@troop652bsa.org](mailto:committee.chair@troop652bsa.org)
  - Treasurer, Troop: [treasurer@troop652bsa.org](mailto:treasurer@troop652bsa.org)
  - Advancement, Troop: [advancement@troop652bsa.org](mailto:advancement@troop652bsa.org)
  - Outings, Troop: [outings@troop652bsa.org](mailto:outings@troop652bsa.org)
  - Secretary, Troop: [information@troop652bsa.org](mailto:information@troop652bsa.org)
  - Scoutmaster, Boys: [scoutmaster@troop652bsa.org](mailto:scoutmaster@troop652bsa.org)
  - Scoutmaster, Girls: [scoutmastergtroop652@gmail.com](mailto:scoutmastergtroop652@gmail.com)
- Reminder: Parents should send an email to the troop secretary to make any updates, changes, or additions to contact information. This includes email lists and GroupMe.
  - If your scout has an email address, consider making them responsible by including their email, in addition to the parent's, on troop lists.
- Boy Troop: If you are on the boys' troop mailing list, you are able to communicate with all members of the boys' troop by sending an email through [troopmembers@troop652bsa.org](mailto:troopmembers@troop652bsa.org) and [troop-652-boys@googlegroups.com](mailto:troop-652-boys@googlegroups.com)
  - Please mark these two distribution lists as 'safe senders' in your mail client!!
- Girl Troop: If you are on the girls' troop mailing list, you can communicate with all members of the girls' troop by sending an email through [gtroopmembers@troop652bsa.org](mailto:gtroopmembers@troop652bsa.org) and [troop652g@googlegroups.com](mailto:troop652g@googlegroups.com)
  - Please mark these two distribution lists as 'safe senders' in your mail client!!

#### Treasurer (Sal)

- Sal presented troop budgets for 2026.
- Discussion: Girls' troop annual budget
  - Motion to accept annual troop budget Pennilane, second by Denise.
- Discussion: Boys' troop annual budget
  - Motion to accept annual troop budget Cristie, second by Cory.
- Monthly financial reports for both troops were provided for inclusion with committee notes. Available to all troop members on request.
- Forward all receipts and finance questions to the treasurer so he can log purchases and answer questions. Please indicate what troop it's for. Send to [treasurer@troop652bsa.org](mailto:treasurer@troop652bsa.org)

#### Fundraising (Janet, Robby)

- Girls' troop Spaghetti Dinner is Saturday, March 7!

#### Advancement (Pennilane)

- Four Eagle Rank kits and extras plus Eagle Palms were purchased at the Scout Shop. Items were distributed to the troop's Class of 2025 Eagle scouts.
- Lake Erie Council's annual Eagle Scout Class of 2025 Recognition Event is February 28 in Eastlake. Botros, Snyder, and Wachs families will attend.
- The troop's next Court of Honor is scheduled for May 6.
- To request a board of review or ask questions about advancement, scouts should send an email to [advancement@troop652bsa.org](mailto:advancement@troop652bsa.org)
  - Scoutmaster conferences for the boys can be requested at [scoutmaster@troops652bsa.org](mailto:scoutmaster@troops652bsa.org)
  - Scoutmaster conferences for the girls can be requested at [scoutmastergtroop652@gmail.com](mailto:scoutmastergtroop652@gmail.com)

#### Membership & Training (vacant)

- Some BSA memberships expire at the end of February. Please pay attention to your email for notifications about your BSA membership status.
- Registered adult leaders must complete the new required youth training – Safeguarding Youth – before May 31. Check [my.Scouting.org](https://my.scouting.org) for details.
- All St. Basil volunteers are required to take VIRTUS training. If you think you may want to join the troop on campouts or as a leader, it is highly recommended that you attend a VIRTUS session at your earliest convenience. See VIRTUS dates and locations at [https://www.virtusonline.org/virtus/reg\\_list.cfm?theme=0](https://www.virtusonline.org/virtus/reg_list.cfm?theme=0)
- Troop volunteer requirements can be viewed at <https://troop652bsa.org/volunteers-needed/>

#### Equipment Coordinator (Jim)

- Trailer repairs will begin when the weather improves.

#### Service Projects (Sara – no report)

- Denise will attend a St Basil meeting on Thursday to learn more about St. Basil's ongoing service projects.
- There is no announced date yet for St. Basil's annual Parish Picnic.

### III. Old business

### IV. Announcements

- Venture Crew 652 celebrates its 25<sup>th</sup> anniversary this year! A picnic will be held April 25 at the Cleveland Metroparks Oak Grove Picnic Area in Brecksville. All are welcome to attend!
- Venture Crew 652 will visit Philmont Scout Ranch with Troop 810 from July 17-30. Troop scouts should watch for an email with details on how to join the crew.
- March 7: Lake Erie Council's Celebration of Scouting
- March 14: NYLT & Wood Badge Breakfast
- March 21: University of Scouting. Our troops will have three presenters at the event (Denise, Robb, and Mike).

### V. Adjournment

Denise adjourned the meeting at 7:41 PM. The next meeting will be held on March 25, 2026 at 6:30 PM.

See a full calendar of meetings and activities at [www.troop652bsa.org/events](http://www.troop652bsa.org/events)

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Draft notes submitted by Cristie on March 5, 2026. Reviewed and approved by Denise on March 5, 2026.